Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**S. D. COLLEGE FOR WOMEN**
Name of the head of the Institution	**Dr. Palvinder Kaur**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01636220174**
Mobile no.	**8146588783**
Registered Email	**moga_sdcollege@yahoo.co.in**
Alternate Email	**iqac.sdcollege2009@gmail.com**
Address	**Street No: 3, Jawahar Nagar**
City/Town	**Moga**
State/UT	**Punjab**
Pincode	**142001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Sakshi Sharma**
Phone no/Alternate Phone no.	**01636220174**
Mobile no.	**8427787948**
Registered Email	**moga_sdcollege@yahoo.co.in**
Alternate Email	**iqac.sdcollege2009@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sdcmoga.com/aqar-2018-19.php

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://sdcmoga.com/calender2019.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B+**	**2.51**	**2017**	**27-Mar-2017**	**28-Mar-2022**

6. Date of Establishment of IQAC	**05-Jul-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organized NAAC sponsored one day National Seminar on	**31-Aug-2019 2**	**100**
Feedback from Parents	**19-Nov-2019 2**	**12**

Timely submission of AQAR to NAAC	22-Dec-2020 2	12
Regular meetings of IQAC is arranged	23-Oct-2019 2	12
Regular meetings of IQAC is arranged	09-Jul-2019 2	12
Regular meetings of IQAC is arranged	09-Jan-2020 2	12
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department	NSQF	UGC	2019 300	180000
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized NAAC sponsored National Seminar on 31 August, 2019.

One Day National Seminar was organized on Health Care and Hygiene on 11 February, 2020.

For making the students aware of COVID19 and using preventive measures, awareness lecture was organized on 13 march, 2020.

A Blood Test Camp was organized for teaching and non teaching staff in collaboration with DCB Bank, Moga on 07 February, 2020.	
Students were made aware of the First-Aid and basics such as CPR by organizing a workshop on 25-02-2020.	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To take new initiatives in social responsibilities	*The Buddies Group of S.D. College for Women, Moga organized Poster Making Competition on 05-09-2019. *Debate Competition was organized by Buddies Group on 11-09-2020. * Buddies Group organized an Essay Writing Competition on 14-11-2020.
To take new initiatives in social responsibilities	*A Lecture was delivered by the member of Anti-Ragging Cell on 21-09-2019 to aware the students of the dehumanizing effect of ragging. * A Speech Competition was organized by Anti Ragging Cell on 29-10-2019. *A Poster making competition was organized on 20-11-2019 by Anti-Ragging Cell. * An Extension Lecture was organized by Anti-Ragging Cell on 24-01-2020.
To take new initiatives in social responsibilities	* Five Cadets of NCC Unit . Raj kumari, Mehak, Sapna, Manu and Mamta participated in All India Girl tracking Expedition, Bajinath, Himachal Pardesh from 10th June 2019 to 17 June 2019. * Three Cadets of NCC Unit Diljeet Kaur, Nishu and Sakshi participated in Army Attachment Camp held at Jalandhar from 16 August 2019 to 30 August 2019. * On 24-09-2019, NCC Cadets organized a rally on Swachh Bharat Mission and clean the Shahidi Park, Moga. * On 7th Dec., 2019 NCC Unit celebrated Flag Day under the guidance of Lt. Ramanpreet Kaur. * Lt. Ramanpreet Kaur attended the online training program organized by Personnel and Training Deptt. of India on 26 April 2020 related to Basics of COVID-19. Also 30 Cadets of NCC Unit completed this training on Basics of COVID-19.
To take new initiatives in social responsibilities	* NSS unit organized Seven Days Camp at Indra Colony from 22 December to 28

	December 2019. Various activities were carried out in this camp like Swachh Bharat Abhiyan at Nature Park, Health Awareness Campaign at Govt. Primary School, No. 4, Indira Colony, clothes were distributed among needy people at Dana Mandi and tea langer was also served. * NSS Unit celebrated International Women's Day on 7-03-2020 and on this day Intra College Chess Competition was organized. * Awareness lecture was organized on COVID-19 on 13-03-2020.In this lecture Dr. Manish Arora threw light on the causes and precautions to be taken to keep themselves safe from this deadly virus.
Blood Test Camp for Teaching and Non-Teaching Staff.	Blood Test Camp was organized by the Department of B.Voc. (Hospital Administration and Management) on 07-02-2020.
To organize Workshop on First-Aid and CPR.	A Workshop on First-Aid was organized on 25-02-2020 by Department of B.Voc.(Hospital Administration and Management). The aim of the workshop was to make the students aware of the basics of First-Aid such as CPR, handling bleeding and choking, and be ready to encounter all kind of risks starting from minor incidents to major emergencis. The Workshop imparted knowledge of commonly occuring situations in our day to day life. It was explained in the workshop as to how one should remain calm and give basic medical aid to the students in need.
To make Students aware of the rules and regulations and policy of the college.	Before the start of the academic session, the college prospectus was published in order to provide the students a general idea of various rules, regulations and policies which they have to abide by.
Initiatives for making the Campus Eco-friendly.	* In order to make the campus eco-friendly Students were made aware of the hazard of plastic littering and they were also advised to reduce the consumption of beverages and plastic containers. * Teachers and students were encouraged to use jute bags as these are 100% bio-degradable. * Use of organic manures and fertilizers in the college garden. * In order to make college clean, green and eco-friendly some more medicinal plants were grown.
To organize one day NAAC sponsored National Seminar.	One day NAAC sponsored National Seminar was organized on 31 August 2019.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Management	09-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	27-Mar-2017

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	18-Feb-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Yes, majority of administrative functions are supported by automated system (Advanta Software) in the institution. There is a computerized database of financial information, students' admissions, internal assessment, academic results, students' achievements in cocurricular activities.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The academic calendar of the college is prepared well in advance. Departmental activities, dates of important events, extension lectures, seminars, workshops, celebrations of functions and festivals are preplanned by each department. • The implementation of the curriculum is according to the college time table whereby the lectures, classrooms and laboratories are allocated to faculty in a manner so that the resources are optimally utilized. • The subject allocation is done and communicated to faculty before the start of academic session, so that the faculty can prepare their lesson plans well in time. The subjects are allocated to the faculty based upon their expertise and the area of interest. • The unitization of syllabus is done whereby term wise syllabus to be taught in each subject is prepared in advance which helps the students and the teachers to manage their efforts and time in an appropriate manner. • For the purpose of effective deployment of curriculum, tutorial

classes are held on Saturdays. For first year students of B.Com., students are divided into smaller groups as per their ability levels. During tutorial classes students clarify their best academic results and there is development of spirit of inquisitiveness among the students. • College tests are conducted by the respective teachers of each department and house examination is held at the college level. The assessment of the students is awarded on the basis of their performance in class test, house examination, class activities and their attendance. • While framing the college time table, it is ensured that the numerical & difficult subjects are taught in the classes during the morning time itself for better understanding. • For the effective implementation of curriculum, the institution adopts some of the innovative learning methodologies. These include extension lectures, power point presentations, assignments and seminars. • Self appraisal & student-appraisal of teachers is done to make TLP more effective. • Keeping in mind the objective of the college to go beyond the classroom teaching, students are taken out for educational tours, to industrial and business houses, banks and places of historical and religious importance. • In order to meet the demand of curriculum of computer and IT based courses, the college has the state-of-art computer labs. Besides this, the systems with internet are also provided to the members of the faculty for effective curriculum delivery. • The college provides library and e-learning facilities to effectively deliver the curriculum. Besides this, there is the facility of fully AC Labs, Classrooms. Reading cabin is also available to study the course material in a peaceful environment without any disturbance. • The college subscribes many journals relating to various courses and competitive exams. • Experts from various fields are invited from time to time to deliver illuminating talks to the students and the faculty members. • Group Presentation, Intra and Inter Section subject Quizzes are organized in order to make curriculum delivery more interactive. • Bridge Classes are planned for the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	INTERSHIP	21
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

1.4.2:- The development of any organization, especially an institution, heavily depends upon a well functioning feedback system. It requires a thorough preparation to initiate, launch and implement the feedback system. This college has been practising a 360° feedback system, accommodating all the stakeholders including staff, students, alumni, employees and parents, for many years, to help the individuals and organization as a whole, to improve the performance and effectiveness. STAFF:- • The College has made it a practice to conduct all faculty meeting, once in a month, where the ways and means of enhancing the curriculum, academic discipline are discussed. Teaching learning process, research and extension activities are discussed. • During such meetings, the individual faculty members express their honest opinion on the teaching learning process, research and extension activities and the same would be debated and discussed. • The appropriate suggestions are put forward to the respective councils for implementations. • The faculty members get representations in the Board of studies, Academic Advisory Committee where the staff members get ample opportunities to give feedback, on both curriculum and teaching learning process. STUDENTS:- Whenever a course is offered by the department, the students would be required to give the feedback at the following intervals:- • The feedback comprises of three types of questions i.e. curriculum Evolution, Teaching and Learning and Administration Questions are relating to punctuality of teachers, completion of syllabus teaching methodology. • The student's feedback on the staff will find a place in the performance appraisal scoring system of the individual faculty member and the same is evaluated for the sanction of increments and additional increments. • When the feedback of a staff is not encouraging, she will be counselled by the head of the department. ALUMNI:- As the alumni is found to be the brand ambassador(s) of our institute, the feedback, of the alumni is given, due considerations. • The institute enjoys a strong and healthy association with the Alumni. • A formal exit feedback is conducted by the Alumni association regularly at the end of the completion of the program study at this college. EMPLOYER:- • Views of employer regarding institution performance are obtained and analysed. • Employer feedback on the program offered are given due

significance and accordingly, the contents of the program are modified/revised. • The employers also make representation in the various advisory committees, in which the attainments of program outcome, teaching learning process etc. are discussed. PARENTS:- • As an important stakeholder of this system, the parent's feedback is also obtained and analyzed. • Some of the parameters accommodated in the parents feedback, include quality of teaching, students discipline, sports facilities lab facilities examination system, student activities etc. Accordingly steps are taken by the authorities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	III	80	16	16
BCA	II	80	14	14
BCA	I	80	20	20
BCom	I	70	64	64
BCom	II	70	39	39
BCom	III	70	56	56
BSc	Fashion Designing (I)	30	14	14
BSc	Fashion Designing (II)	30	14	14
BVoc	I	50	23	23
BVoc	II	50	5	5
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	433	108	19	3	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
38	38	3	11	1	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teacher guardian scheme is implemented in the college wherein 25-30 students are assigned to each faculty member who act as their mentor. Every month a meeting in the form of tutorial meeting is conducted to hear the grievances of students. The students can freely discuss their problems related to studies or any other problem. Mentor is always available to guide the students. All this help the students to show better results in a highly motivated environment. The mentor can also contact the parents of students if required. The mentor always keeps a check on the attendance of students, marks obtained in the house exams/internal tests and their behavior in the class. The main objective of this scheme is to minimize the drop out ratio of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
541	38	14.2:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	15	11	Nill	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nill	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	0001	1 Semester	24/12/2019	05/03/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Foundation classes are introduced in the institution for new students who belong to non-commerce background and took admission in B.com. These classes help them to bridge their knowledge gap so that they can compete with other students at equal level. 2. Considering the pandemic Covid-19 situation, online classes were initiated so that the students do not suffer. Online tests were also conducted to supervise and have a check on them. 3. PPT's and students presentations have been made an essential part of curriculum. 4. Apart from the university curriculum, students are involved in various group discussions, quiz tests, workshops, seminars and extension lectures to enhance their knowledge level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar as prescribed by Panjab University, Chandigarh is followed

every year. The session begins in the month of July. After two months of commencement of session, tests are scheduled for both undergraduate and post graduate students. Snap Tests are conducted for PG students twice in the semester. In addition to this, house examinations comprising of 100 marks are conducted in the month of November. With this students get prepared for final exams. And also they come to know about their mistakes because answer sheets are shown to them. So the students get a chance to improve their performance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://sdcmoga.com/pdf/PROGRAM%20OUTCOMES.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0001	BA	Arts	35	35	100%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sdcmoga.com/pdf/Student%20satisfaction%20survey%202019%20-2020(1).pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	NA	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NAAC Sponsored One Day National Seminar	IQAC	31/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

NA	NA	NA	NA	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	1	6.3
International	Fashion Designing	1	4.3

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce (Chapter in Edited Book)	2
Political Science (Chapter in Edited Book)	1
IQAC Department of Commerce (Edited Book)	1
Punjabi(Chapter in Edited Book)	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2020	0	Nil	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	Nill	Nill	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	10	34	5	10
Presented papers	Nill	2	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS	2	50
NCC and Red Cross	NCC and Red Cross	1	53
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS Awareness	NSS	World Cancer Day	1	50
Swachh Bharat	NSS	Save Water	1	52
Gender Issue	NSS and Physical Department	Awareness Lecture on Corona	2	350
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	NIL	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
NIL	NIL	NIL	Nill	Nill	00

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
700000	654585

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	3.22.03.000	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19318	768115	159	69795	19477	837910
Reference	341	61514	1	3995	342	65509

	Books						
e-Books	135000	5900	Nill	Nill	135000	5900
Journals	105	92490	Nill	Nill	105	92490
e-Journals	6000	Nill	Nill	Nill	6000	Nill
Weeding (hard & soft)	10	929	Nill	Nill	10	929

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NIL	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	99	7	150	2	0	6	1	150	0
Added	7	0	0	0	0	0	0	0	14
Total	106	7	150	2	0	6	1	150	14

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
150000	114621	250000	202563

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

    For maintaining and utilizing academic and support facilities like
laboratories, library, sports complex, computers and classrooms, separate
committees are formed at college level like building committee, library

committee, canteen committee and purchase committee. 1. Library Committee: Book collection is a scientific and continuous process, wherein new books are added to the library stock and obsolete ones are written off. For this purpose, college has library committee which inspects the requirements of the library and according to need of the students and the teachers, books and resources are purchased or subscribed. The college library is partially automated and is equipped with five computers connected with wireless network, which are open for usage of students as per their convenience. Paid Photocopy facility has also been provided in the library. 2. IT Department: It ensures that the college remains equipped with desirable technology supporting teaching processes. Purchase committee is responsible for purchase, replacement, up-gradation and maintenance of IT Equipment and software and other related accessories. 3. Building Committee observes the infrastructure damages in the college and inform to the higher authority and after the meeting with management repair or new addition is done. 4. To augment student's learning beyond the classroom, the college organizes various educational and adventure trips, training camps and industrial visits. It describes tasks to be undertaken by tour committee in the planning and preparation of tours and trips. 5. Canteen Committee checks the quality of items available in the canteen time to time and if any discrepancy is found, immediately action is taken.

http://sdcmoga.com/pdf/Utilization%20of%20Physical,%20Academic%20and%20Support%20Facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student AID Fund	20	29120
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	Nishkam Sikh Welfare Council	36	728000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	15/09/2019	23	English Department
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

| 2019 | Event Organized by Mrs. Namita Barman on Government Jobs, Lecture:- Mrs. Meena | 50 | 50 | Nill | Nill |

[View File]

| 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year |

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Job fest at Government ITI, Moga	3	Nill

[View File]

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	B.C.A.	Department of Computer Science	S.D. College for Women, Moga	M.Sc.(IT)
2019	2	B.A.	Department of Arts	S.D. College for Women, Moga	M.A. (Economics)
2019	3	B.A.	Department of Arts	S.D. College for Women, Moga	M.A. (English)
2019	2	B.A.	Department of Arts	S.D. College for Women, Moga	M.A. (Hindi)
2019	3	B.A.	Department of Arts	S.D. College for Women, Moga	M.A. (Pbi)
2019	8	B.A.	Department of Arts	S.D. College for Women, Moga	M.A. (History)

2019	15	B.Com.	Department of Commerce	S.D. College for Women, Moga	M.Com.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Chess Competition	Intra College	30
Badminton Competition	Intra College	70

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	Nill	Nill	Nill	Nil	Nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Vision of the Alumni Association:- To uplift the teaching profession by making strong interactions amongst the teaching professionals in the Teaching community. Purpose of the Alumni Association:- • To provide an organisation where alumni, parents and students in a specific geographic area can meet on a regular basis for intellectual and social enrichment. • To encourage support for institute through programs, such as development, student recruitment, career placement, community service and professional expertise. • To insure continued communication between institute alumni association. • Institute and alumni association will be benefited from alumni involvement and support. Objectives:- • Provide a common platform to alumni to exchange views and suggest improvements for their all round development. • Inculcate a sense of social responsibility among our alumni. • Develop leadership and organizational abilities among the members of alumni association. • Serve an inspiration to their juniors. • Encourage friendship and networking among alumni association and the institute. • Encourage alumni members' participation in community activities. • Provide an opportunity to our alumni to make their juniors aware of the various job opportunities available in the global world.

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words) One Day National Seminar on 'Emerging Trends in Higher Education and Its Impact on Society' Objective:- • To develop skill based and outcome based learning. • To understand the trends in education • To foster enterpreneual spirit to strengthen economic growth and significant job creation. Need Addressed and the Context:- Increasingly new and mind boggling discoveries are being made to straddle multiple disciplines. Subject areas are becoming depended on multiplicity of Fields so interdisciplinary aptitude for assimilating and applications has become the need of the hour. This is not achieved with contemporary educational landscape which is steeped in theoretical learning. The absence of practical learning has led to the prevalence of skills gap in students. Out of 15 million graduates entering the market each year, about 75 percent lack the basis soft skill and technical knowhow to execute the core tastes. So the present seminar topic in hand aims fulfilling the need of skill based learning in our educational institutions. The Practice:- Earlier programs were often all about imparting theoretical knowledge. Considering only text book learning is not really fruitful to get a decent job, College are expected to take a more practical approach to teaching. Evidence of Success:- Students developed critical thinking. The Students started meaningful questions which are not only factual but also interpretative and evaluate the ideas of others as well as their own. Resources:- The practice requires well experienced and committed teaching staff and experienced resource persons who can enrich students' and staff's knowledge. Celebration of Lohri:- Objective:- • To propagate greater acceptance and happiness at the birth of Girls. • To raise the consciousness of society towards female children and the need to protect their right to live. Need Addressed and the Context:- This is the need of the hour to make people aware of the importance of girls, to create awareness towards improvement in sex ratio. The Practice:- S.D. College for Women, Moga celebrated 'Dheeyan Di Lohri' on 14 January 2020 in collaboration with District Administration. Deputy Commissioner Sh. Sandeep Hans (I.A.S.) was the chief guest of this function. The idea of 'Girls are not less than boys in any field' was propagated. Students performed various cultural activities under the guidance of Madam Kulwant Kaur. Evidence of Success:- Students participated in this function with great enthusiasm. Resources:- These types of practices require well experienced and enthusiastic staff who have the desire to organize such type of functions. Cooperation from local and administrative staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Library, ICT and Physical Infrastructure / Instrumentation	The Library uses KOHA and open source ILS (Integrated Library System) which has helped us to automate one circulation activity that is issue and return of books. An OPAC (Online Public Access Catalogue) helps the user to locate books in the library. Various strategies are adopted to develop and update facilities in the library, ICT and Infrastructure:- • Latest books and journals are purchased and subscribed for widening the knowledge base of the students and the teachers. • Free Wi-Fi Internet connection is provided to staff for upgrading their teaching skills and for updating their knowledge. • Entire college is under the electronic surveillance of the 42 CCTV cameras. • Well-equipped Computer Labs, Language Lab, CBA Lab, Fine Arts Lab, Home Science Labs, Cosmetology Lab, Fashion Designing Labs and Music Vocal Lab are the pride of the college. 8 new PC, 2 Projectors, one scanner, 2 LCD Projectors are purchased during the year.
Research and Development	To improve quality with respect to research and development, the broad strategies of the institution have been promoting and facilitating research culture by providing requisite institutional support. • Research Committee thoroughly discusses viability of the project/ Seminar before sending it to the UGC for acceptance. • Space and necessary infrastructure support is provided for research work. • College Principal encourages teachers to attend and organize seminars, workshops and research papers.
Examination and Evaluation	The college has mechanism in place to ensure that all stakeholders – students, parents, faculty members, administrative staff and Management get aware of the evaluation process. • Regular class tests are organized by all departments • House Examination is held and students have to qualify these exams to appear in University exams. • Fair assessment procedure is adopted in the organization on the basis of students' marks obtained in the house examination and class performance of the students. For December evaluation online tests are conducted to make fair assessment of the students during

	COVID-19 Pandemic. • The answer scripts of house exams were shown to the students and parent teacher meeting was conducted thereafter to make the parents aware of the performance of their wards. • Most of our faculty members act as observers/flying squad/paper setters, head examiners, superintendents and invigilators in Panjab University exams.
Teaching and Learning	Our college incorporates the innovative teaching methodologies for improving the teaching skills of teachers. Effective strategies for the teaching -learning process include: • The main emphasis is being laid on group discussions, tutorials, assignments, seminars etc. • Orientation programme organised at the beginning of session for students • Multiple teaching aids are used in teaching to make the classroom teaching effective and interesting. • Teachers employ interactive and participative approach creating a feeling of responsibility and spirit of inquisitiveness among the students. • After seeking suggestions from the Management, Co-ordinates of IQAC implements all the important decision under the leadership and guidance of the Principal. House tests, quiz tests, mock viva voice, class tests, snap tests and special tests, online classes and zoom meetings are conducted this year.
Curriculum Development	• Our college is affiliated to Panjab University, Chandigarh and adheres to the curriculum designed by the University board of members. The college is not empowered to formulate its own curriculum. However any suggestions in the revision of syllabi is forwarded to the University through our teachers, teachers of neighbouring colleges who are the members of board of studies. The members participate in the board of studies meetings and suggestions of other faculty members regarding curriculum improvement are discussed by them in these meetings. On the contrary, our college designs curriculum for one year Cosmetology and two year Fashion Designing Diploma is running as a hobby course at college level only for girls and household ladies which is beneficial for

	industrial jobs. Curriculum is designed by the staff and the college provides the certificate at college level to the students. • 6 month new 'Royal Queen '(Skill Development Cutting and Tailoring Course). Curriculum was designed by the staff and papers were conducted in the college.
Human Resource Management	The quality strategies pertaining to human resource management have been empowering faculty through delegation of authority and provide sufficient operational autonomy for creating a congenial organizational environment. • The faculty undergoes various training and development programmes/seminars /workshops, orientation and refresher courses. • The college provides loan and financial assistance in case of emergency to teaching and non-teaching staff. • Regular meetings of teaching and non-teaching staff are held to discuss issues relating to teaching, learning, infrastructural and administrative aspects. • Wards of non-teaching staff who are studying in college are exempted from the payment of management fund.
Industry Interaction / Collaboration	The college has collaboration with Aptech Computers, Moga for industrial training of M.Sc IT students. Students of M.Com, collaborated with Nestle India, P-Mark, Mustard Oil Mill, Moga, Verka Milk Plant, Ludhiana and Various banks and Insurance Companies for project assignment. The college collaborates with Civil Hospital, Moga for blood donation camps, group checking campaigns and awareness programme on HIV/AIDS, Swine Flu, Leprosy, Drug de-addiction etc. • One Day interaction was held at the Super Fine Industry, Ludhiana by the department of Fashion Designing on September 27, 2019. In this interaction total 30 students participated. • One Day Interaction at Civil Hospital, Moga was held by the department of B.Voc. (HAM)on 8th Feb., 2020. In this interaction total 18 students participated. • One Day Interaction of students at Sham Sundar Nursing Home, Moga on 24th August, 2019.
Admission of Students	Adoption of transparency in the admission process, admission is done on the merit and first come first serve basis. ? All rules and regulations,

seat reservation policy of affiliating University and government are followed. ? College provides prospectus at the time of admission to the students from where students get the information about fee structure, subjects offered, college profile and about faculty detail. ? The use of ICT has facilitated the admission process. It has reduced the amount of paperwork. This helps to generate student database on the system.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	NO
Administration	NO
Finance and Accounts	NO
Student Admission and Support	NO
Examination	NO

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Puja Bansal	Conference	Gyan Jyoti Institute of Management and Technology, Mohali	1100
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Orientation Programs	1	26/12/2019	15/01/2020	20
FDP	5	27/05/2020	02/06/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	24	14	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Group insurance • Provident fund • Loan facility • Firs Aid relief • Flexible timings provided for medical leave • Maternity leave • Advance to meet emergency expenditure of staff • Duty leave, earned leave, paternity leave, medical leave	• Group Insurance • Loan Facility • Free education to the wards of class III and IV • EPF benefit. Loan Facility	• Government and University scholarship • Fee concession • Book Bank • NSS, NCC, Red Cross ,Red Ribbon, Eco Club ,Anti-Ragging and Buddies Group • Prizes for meritorious • Fees in easy installments • Free Medicines • Helps in Students counselling • Orientation program for the first year students relating to academics,student discipline and support services • Personality development Workshops • Remedial classes for weaker students • Extra classes for advance learners

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes Financial Year Auditor Period 2018-19 Ravinder K. Goyal Company 01.04.2018-31.03.2019 The external auditing has been done in 2008-09 by CAG at B.A. Level (aided course). From financial year 2009-10, the external audit is pending with the government of Panjab as they send the authorized auditors as per rule.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individual	1713000	Students Welfare

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Panjab University, during the introduction of the course	Yes	Advisory Board and CMC, IQAC, and Principal
Administrative	Yes	P.U., UGC, DPI	No	IQAC, CMC, Bursar, Principal and convener of purchase committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

6.5.2 Activities and support from the Parent – Teacher Association (at least three) As Parents and Teachers are equally responsible for the welfare and development of the child .The parents are invited to evaluate the performance of their wards from time to time. Faculty members interact with the parents on issues pertaining to academic performance attendance of their wards. Parents of high rankers are also invited to witness Annual Prize Distribution function. We aim to create a conducive environment for the students' holistic growth and to induct them into the college life in the best possible manner.

6.5.3 – Development programmes for support staff (at least three)

6.5.3 Development programmes for support staff (at least three) • Computer training for non-teaching staff . • ESI and EPF facility. • Financial aid at the time of family needs.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Participation in online webinar and FDP program. • ICT Development • Energy and Environment conservation (Solar Plant, LED Lights)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	UGC sponsored one day National Seminar	31/08/2019	31/08/2019	31/08/2019	100
2020	Awareness Program on COVID-19	13/03/2020	13/03/2020	13/03/2020	350

2020	One Day Seminar	11/02/2020	11/02/2020	11/02/2020	60
2020	Workshop	25/02/2020	25/02/2020	25/02/2020	24
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NAAC Sponsored one day National Seminar on Emerging Trends in Higher Education and Its Impact on Society	31/08/2019	31/08/2019	97	3
National Sports Day Celebration	29/08/2019	29/08/2019	140	10
Awareness Program About Cancer:- Extension Lecture was organized on World Cancer Day	04/02/2020	04/02/2020	75	Nill
Nutrition, Healthy Diet and issues:- Poshan Maah was Celebrated	11/09/2019	11/09/2019	42	Nill
One Day Workshop on first aid CPR was organized by Deptt. of HAM.	25/02/2020	25/02/2020	22	Nill
Awareness about Corona Virus by Dr. Manish Arora from Civil Hospital.	13/03/2020	13/03/2020	450	Nill
Blood Test Camp was organized	07/02/2020	07/02/2020	60	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environment consciousness and sustainability/ Alternate Energy Initiatives such as: Percentage of power requirement of the college met by the renewable energy sources. Environmental consciousness. 1. An awareness Rally on "Swachh Bharat Abhiyan" was organized by NCC cadets on 24-09-2019. 2. An awareness Rally "Save Water and Refuse Single Use of Plastic" was organized by NSS volunteers on 24-09-2019. 3. NSS cadets spread the message of cleanliness by cleaning the Nature Park, Moga on 20 23-12-2019.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	5	5	24/09/2019	02	Rally on Swachh Bharat Abhiyan	Clean environment	100
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/07/2019	Before the start of each academic session the college prospectus is published so as to provide the students a general idea of various rules, regulations and policies which they have to abide by.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachh Bharat Abhiyan at Nature Park	23/12/2019	23/12/2019	100
Health Awareness campaign at Govt. Primary School	24/12/2019	24/12/2019	100
Distribution of clothes among needy people at Dana	25/12/2019	25/12/2019	100

Mandi			
Chai Langer at Jawahar Nagar	27/12/2019	27/12/2019	100
Celebration of National Voters Day	25/01/2020	25/01/2020	500
Celebration of International Womens day	06/03/2020	06/03/2020	100
International Mat Bhasha Diwas	21/02/2020	21/02/2020	75
Dheeya di Lohri	14/01/2020	14/01/2020	450

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

7.1.7 Initiatives taken by the institution to make the campus eco-friendly 1. Students were made aware about the hazard of plastic littering and advised to reduce the consumption of beverages and plastic containers. 2. Teachers and students were encouraged to use jute bags as these are 100 bio-degradable. 3. Use of organic manures and fertilizers in the college garden. 4. The college has appropriate rain water harvesting structure in the campus with objective to tap large volume of rain water to recharge the ground water aquifers. 5. In order to make college clean, green and eco-friendly, many medicinal plants are grown.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2 Best Practices Describe at least two institutional best practices Practice 1:- Youth engagement in community outreach activities. Students are consistently involved in social outreach activities through college committees, cells and clubs which organize activities conducted through their respective committees include: National Service Scheme (NSS) with its motto 'Not Me But You' expresses the essence of democratic living. It upholds the need for selfless service and appreciation of the other's point of view and underlines the fact that the welfare of an individual is ultimately dependent. NSS volunteers undertake numerous activities related to health, hygiene, cleanliness, nutrition, women empowerment, education and skill development in its adopted colony 'Indira Colony, Moga'. The flagship programmes of the college under NSS include Swachh Bharat Abhiyan, Poshan Maah, Environment Awareness Programme and Covid Awareness Training Programme. The members of 'Red Ribbon Club' organize a variety of events such as awareness lecture on AIDS, Cancer, and Voters' Day celebration. The Women Cell is dedicated to promote social, legal, educational, health and sanitation awareness among women. It undertakes a number of activities to sensitise women in the college and the outside to empower them. Practice 2:- One day NAAC sponsored National Seminar on 'Emerging Trends in Higher Education and Its Impact on Society' was organized on 31st August, 2019. Practice 3:- The whole college campus was sanitized to reduce chances of being infected or spreading COVID-19 sanitization is done in college frequently to reduce the impact of pandemic. Students of B.Sc. Fashion Designing prepared masks and distributed the masks among teachers and needy people to aware them about the ill effects of Covid-19 and advised them to take proper precautions during this critical period. During lockdown WhatsApp groups were created to motivate the students during this rampant period. All the teachers and students were incorporated in these WhatsApp groups. In these groups, students could share any problem which they

were facing and teachers tried their level best to provide them solutions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://sdcmoga.com/pdf/Best%20Practices%202019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. S.D. College for Women, Moga upholds the principles of Sanatan Dharam which envisions a society that cultivates strong ethical and moral values and principles given in the Vedas. The college has, since its inception, endorsed and practiced a system that promotes value based quality education to shape responsible compassionate and progressive citizens of the country. The Management of college carries out various activities throughout the session to inculcate philanthropic, zealous, moral values and social sensitivity among the students. 2. The clubs, cells and societies of the college actively preform duties assigned to them. 3. The college has one NSS unit consisting of more than 100 volunteers. The extension activities are carried out under the NSS to instill the virtues of selfless service and integrity amongst the volunteers. Every year seven days camp is organized with an aim to develop rapport between the College and the Society. 4. The motto of NCC is 'Unity and Discipline' under the guidance of Lt. Ramanpreet Kaur, Asstt. Prof. PG Deptt. Of Punjabi, NCC unit of our college participated in various camps and activities. Environment awareness programs were organized by NCC Unit to show the commitment towards the development of the community.

Provide the weblink of the institution
http://sdcmoga.com/pdf/Performance%20of%20Institution.pdf

8.Future Plans of Actions for Next Academic Year

1. Enhancing skill development, the college intends to continue its endeavors to achieve the aim of the National Skill Development. Its focus will be to facilitate vocational skills. In this direction the proposed plan is as follows:- Starting the skill oriented value added courses. 2. Strengthening Research and Innovation:- In the field of research and innovation we intend to enhance our Research Quotient by upgrading research related infrastructure. Provide incentives and facilities to the teaching faculty to undertake research. 3. Inclusive Education as an institution rooted in Sanatan Dharam's values, we believe that the entire world is our family and therefore it is our moral obligation to impart education to all diverse sections of the society. With this faith embedded in our ideology, we shall strive to do the following:- Encourage our visionary patrons to strengthen and reinforce the scholarship schemes for needy students. Moral facilities and concessions will be offered to the differently abled students and procure more resources for them to ensure their participation in the cause of Nation building.